



Windsor Detroit MG Club Bylaws

1. **CLUB NAME**
 - The club name shall be the Windsor-Detroit MG Club.
2. **CLUB PURPOSE**
 - The preservation and enjoyment of MGs.
3. **CLUB PHILOSOPHY**
 - We strive to maintain an atmosphere of fellowship for the whole family. Club activities and events are conducted in the spirit of fun with emphasis on the family.
4. **CLUB SLOGAN**
 - The International Local Club.
5. **CLUB HISTORY**
 - The Windsor-Detroit MG Club was organized in 1980 by Jim Trofin, Mark Deacon, Dave Hornby, and Ron Harmon. The club began following their return from the National AMGBA Convention in New York.
6. **CLUB SYMBOL**
 - The club symbol consists of the MG badge (the letters M and G inscribed in an octagon) in red on white atop a scroll representative of the Ambassador Bridge in blue on white bearing the words Windsor-Detroit in red on white. The badge is supported on the right (looking from the perspective of the symbol outwards) by a waving Flag of Canada in red and white and on the left by a waving Flag of the United States of America in red, white and blue.



7. **CLUB NEWSLETTER**
 - The official publication of the Windsor-Detroit MG Club is the Can-Am Connection.
 - The Can-Am Connection is published at a schedule to be determined by the Board.
 - Classified Advertising is free to any paid up member.
 - Commercial Advertising, whether for a paid up member or non-member commercial vendor, is available at the prevailing rate which is determined by the Board of Directors.
 - Members are encouraged to submit tech tips, articles and any other information of interest to the general membership to the Editor for review and publication.
8. **GENERAL MEMBERSHIP**
 - A Member is an individual who has paid his/her annual dues.
9. **GENERAL MEMBERSHIP MEETINGS**
 - General membership meetings are held monthly, on a regularly scheduled day. Meetings can be superseded by Holidays or Club events.
 - General membership meeting dates, times, and locations will be made available with ample notice to the membership and the general public.
10. **MEMBERSHIP DUES**
 - Membership dues are paid annually. 12 months from previous renewal.
 - The amount of the annual membership dues is agreed upon by majority vote of the Board of Directors. Dues assessment amounts are periodically reviewed for appropriateness and are subject to change.
 - Membership dues are paid by all members including officers and excluding Honorary Lifetime Members.
11. **MEMBERSHIP DIRECTORY**
 - A club membership directory and Information guide will be published annually and available to all members.
12. **CLUB AWARDS**
 - Nominations for awards are to be submitted on and voted by the Board of Directors.
 - Award nominations should have an award name and a description of the reason the person is being nominated. A story of a specific event or events that relates to the award can be given with the nomination. In the case of any Rookie of the Year nomination the member has to be a new member that has been in the club no more than a year.
 - FOUNDERS AWARD is a special plaque award that is given to the member(s) who have contributed the most to the club over the past year. The person or persons have contributed above and beyond anyone else in the club.

13. HONORARY LIFETIME MEMBERSHIP

- An Honorary Lifetime Membership is a membership awarded for the lifetime of a designated cub member and traveling companion without dues payment obligation.
- Honorary lifetime memberships are awarded to those members who have demonstrated an extraordinary contribution to the furtherance of the club.
- Nominations for honorary lifetime memberships are accepted and voted on by the Board of Directors

14. ELECTIONS

- Annual elections shall be held at a General Membership Meeting or event.
- The date and time of the election will be designated by a majority vote of the Board of Directors and this date will be made available to the general public.
- Voting rights are granted to members of record one (1) month prior to the annual election date.
- Election activities will be coordinated by the current President at the Annual General Meeting..

15. ELECTED OFFICES

- The elected offices are as follows:
 - President
 - Vice President
 - Secretary
 - Treasurer
- The term of office for any elected position shall be one year.

16. DUTIES AND RESPONSIBILITIES OF THE ELECTED OFFICES

- PRESIDENT
 - Provide leadership to the club membership, board of directors and membership at large.
 - Oversee club activities and events as required.
 - Prepare a monthly column for the club newsletter.
 - Preside over general membership meetings.
 - Facilitate Board of Directors meetings.
- VICE PRESIDENT:
 - Preside over the general membership meetings in the absence of the President.
 - Attend required meetings as club representative in the President's absence.
 - Assist in the oversight of club activities and events as required.
 - Other duties as required and assigned by the President.
- SECRETARY:
 - Record and publish minutes of all Board of Directors meetings.
 - Maintain permanent records of Board of Directors minutes.
 - Ensure that a current copy of the club bylaws is available for inspection during general membership meetings.
 - Prepare and distribute club correspondence.
- TREASURER:
 - Collect all club membership dues.
 - Pay club expenses.
 - Maintain accurate records of all club accounts payable and receivable including, but not limited to, an itemized list of club operating expenses, dues received, earnings on sales, profit and loss statements, etc.
 - Make club financial records available for inspection by the Board and the membership.
 - Prepare a report of financial activities to be presented to the Board of Directors during the Board meetings.
 - Ensure that a copy of the annual Treasurer's report is available for publication in the club newsletter following the close of the club fiscal year.
 - Maintain accurate records of the club checking account.

17. VOLUNTEER OFFICES

- The volunteer offices are:
 - Newsletter Editor
 - Webmaster
 - Events Coordinator
 - Membership Coordinator
 - Regalia Sales Representative - Canada
 - Regalia Sales Representative - U.S.A.
- All volunteer officers are approved by and serve at the discretion of the Board of Directors.

18. DUTIES AND RESPONSIBILITIES OF VOLUNTEER OFFICES

- NEWSLETTER EDITOR
 - Prepare and edit the monthly club newsletter.
 - Ensure that the newsletter contains information regarding club activities, events and news of general interest to the membership.
 - Ensure timely publication of the newsletter to the general membership.

- **WEBMASTER**
 - Maintain and develop the club web site as a dynamic resource for information on club activities, events, news and other areas of interest to the membership.
 - Effect frequent and timely updates and revisions to ensure that information is current and responsive to users' needs.
- **MEMBERSHIP COORDINATOR**
 - Maintain and publish an up to date membership list.
 - Provide newsletter editor and Webmaster with the names of new members for publication in the club newsletter and on the club web site.
- **REGALIA SALES REPRESENTATIVES**
 - Oversees all sales.
 - Solicits new vendors.
 - Ensures availability of appropriate inventory quantities.
 - Purchases regalia supplies.
 - Provide Treasurer with accurate records of sales and revenues.
- **EVENTS COORDINATOR**
 - Coordinate and promote an active calendar of Club events, meetings and tours.
 - Recruit club members to suggest, plan, organize or conduct Club events.
 - Maintain and publish an up to date calendar of Club events.
 - Ensure that Club events are adequately planned and organized

19. BOARD OF DIRECTORS MEETINGS

- The Board of Directors meets on a regular basis at the direction of the President (or someone the President designates), normally once each calendar quarter.
- The Board may hold special sessions as required.
- Board of Directors meeting dates and meeting minutes are made available to the membership upon request.
- If necessary, Robert's Rules of Order are used during all meeting proceedings.
- The club President has the authority to appoint an alternate to preside over the meetings as deemed necessary.

20. POWERS OF THE BOARD OF DIRECTORS

- The Board of Directors provides ongoing leadership and guidance of club operations in accordance with the best interests of the club and has the authority to:
 - set the club calendar of events,
 - set election procedures,
 - review and approve all club expenditures,
 - make appointments to vacant elected offices, approve candidates for and or create volunteer officers,
 - accept nominations for honorary lifetime memberships.
- The Board of Directors consists of Elected and Volunteer Offices as identified in Articles 15 and 17 of the current bylaws, with each member of the Board having one vote. The duties of these offices are described in Articles 16 and 18.

21. SUCCESSION

- If the President is unable to serve a complete term, the Vice President will fill the vacant Presidential position for the remainder of the term of office. The Board of Directors will then appoint an individual to fill the vacancy in the Vice President position until the close of the term of office.
- If the Vice President is unable to serve as President, the Board of Directors will govern the club until the next general election or hold a special election.
- The Board of Directors will appoint an individual to fill any other vacant office in the event the incumbent is unable to complete a full term of office.

22. BYLAWS AMENDMENT

- The club bylaws may be amended by nomination of the Board of Directors and majority vote of the General Membership. Voting may take place during the annual election of officers or as deemed necessary by the Board of Directors.